



I authorize Payroll to stop printing my Direct Deposit Advice/Voucher. I will either go paperless or print my own Advice/Voucher using Kronos Self-Service.

**Printed Name:** \_\_\_\_\_

**Employee Number:** \_\_\_\_\_

**Department:** \_\_\_\_\_

**Signature:** \_\_\_\_\_

Please fax completed form to the Payroll Department at 755-5818 or send via inter-office mail.